



## CHAPTER 3

### The Statement of Compliance

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#### 1.0 PURPOSE

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- 1.1 The purpose of this Chapter is to guide Inspectors in the evaluation of an AOC, AMO and ATO applicant's Statement of Compliance. Check Model Directives

#### 2.0 REFERENCE

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- 2.1 The Civil Aviation Act 2006;
- 2.2 The Nigeria Civil Aviation Regulations -
- 2.2.1 [Part 2](#), Personnel Licensing;
- 2.2.2 [Part 3](#), Approved Training Organisations;
- 2.2.3 [Part 5](#), Airworthiness;
- 2.2.4 [Part 6](#), Approved Maintenance Organisation ;
- 2.2.5 [Part 7](#), Instruments and Equipment;
- 2.2.6 [Part 8](#), Operation of Aircraft;
- 2.2.7 [Part 9](#), Air Operators Certification and Administration;

#### 3.0 GUIDANCE

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- 3.1 Statement of Compliance serves the following two purposes:

- 3.1.1 It ensures the applicant has adequately addressed all regulatory requirements applicable to the



proposed operation;

- 3.1.2 It aids the certification team in determining where the regulatory requirements have been addressed in the applicant's manuals, programs, and procedures. In evaluating the applicant's Statement of Compliance the certification team may find it helpful to compare (in a side by side manner) the Regulations, the applicant's manuals and the Statement of Compliance. The Statement of Compliance documents how the applicant intends to comply with each applicable regulation.
- 3.2** Preparation of the Statement of Compliance benefits the applicant by systematically ensuring that all applicable regulatory aspects are appropriately addressed during the certification process. The Statement of Compliance shall be in the form of a complete listing of all appropriate Regulations sections pertinent to the operation the applicant is proposing. This list should reference any applicable subpart and each relevant section of the subpart. Next to each subparagraph, the applicant should provide a specific reference to a manual or other document, or may provide a brief narrative description that describes how the applicant will comply with each regulation. This statement also serves as a master index to the applicant's manual system to expedite the Authority's review and approval of the operation and manual system. The Statement of Compliance is an important source document during the certification process. After the certification process is completed, the Statement of Compliance should be kept current as changes are incorporated in the applicant's system.
- 3.3** The initial Statement of Compliance shall be in the form of a complete listing of all pertinent sections and subparts relevant to the Nigeria Civil Aviation Regulations. Where compliance information has been developed, a manual reference or description of method of compliance must be entered next to the applicable regulatory section. If the method of compliance has not been fully developed, the applicant should indicate that the compliance information will be provided in the final Statement of Compliance. The initial Statement of Compliance may be abbreviated where appropriate. However, the initial Statement of Compliance, which does not clearly document an applicant's knowledge of regulatory requirements, is unacceptable. Statements such as "will comply" are not sufficient. The initial Statement of Compliance (and later, the final Statement of Compliance) provides the only written evidence the applicant/operators understanding of the regulatory requirements.
- 3.4** A final statement of compliance must be reviewed by the inspection team. Demonstrations must not be conducted until the certification team is satisfied, through the final statement of compliance, that all regulatory requirements have been adequately addressed.
- 3.5** If the applicant's Statement of Compliance does not serve the preceding purposes, the deficient areas shall be communicated to the applicant and the applicant required to rectify the deficiencies. Demonstration flights will not be conducted until the certification team is satisfied, through its review of the Statement of Compliance and formal application package, that all regulatory requirements have been adequately addressed. The applicant's methods of compliance will be evaluated throughout the demonstration and inspection phase.
- 3.6** The Certification Project Manager shall review the Statement of Compliance within 10 working days to determine that it complies with the form and content and that the applicant has proceeded in an appropriate manner. The Statement of Compliance will be given a detailed review later in the certification process.