



NIGERIA CIVIL AVIATION AUTHORITY

Corporate Headquarters
Nnamdi Azikiwe Int'l Airport, Domestic Wing, Abuja, Nigeria

LETTER OF CORRECTION (FIRST STAGE)

CASE No: _____ OPERATOR: _____

ACCOUNTABLE MANAGER: _____

Dear Sir/Madam:

Your _____ was examined for compliance with the applicable Civil Aviation Regulations and/or Operations Specifications during the period: _____ . At the end of that inspection, you were advised of our findings as follows: _____

You were found not to be in compliance with the following regulation(s)/directive(s):

We also provided the following suggested action:

This letter is to inform you that this/these discrepancy(s) must be corrected. Please respond to this office within 10 days of your proposed corrective action, which will include the action necessary to prevent recurrence.

Sincerely,

NCAA – Director, Airworthiness Standards